

29 December 1959

D-R-A-F-1

[redacted] jac

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[redacted]

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Career Service Comments (Section E)

Career Preference Outline

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The Career Service Board has noted [redacted] career interests and training objectives. The course in World Geography and [redacted] 25X1A9a on OTR course in Intelligence Research(Maps) should enable [redacted] to take on increased responsibilities that would help to accomplish her desired long-range goal of work in a research-type activity having liaison opportunities.

CAREER PREFERENCE OUTLINE

Outline, when completed, is a documented description of the individual's current interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. The implementation of career preferences must depend upon the needs of the Organization.

CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE.

1. POSITION	2. GENDER	3. SERVICE DESIGNATION
25X1A9a	Male	C-6
4. EMPLOYEE (Last-First-Middle)	5. DATE OF BIRTH	6. OCCUPATIONAL CODE
	7 Nov. 1933	O301.28
7. ORGANIZATIONAL TITLE	8. POSITION TITLE	9. OFFICE OF ASSIGNMENT
None	Intelligence Assistant	Intelligence

10. PREFERRED TYPE OF ACTIVITY	CAREER INTERESTS
A. IMMEDIATE (Within next 3 to 5 years)	

Intelligence Assistant, Administrative Assistant, or Girl Friday Type of Duties.

11. DESIRED TYPE OF ACTIVITY (Including assignments)
B. IMMEDIATE (Within next 3 to 5 years)

My current position is satisfactory.

12. LONG-RANGE (Within next 3 to 5 years)

My current position, with broadened knowledge of the area or the possibility of working in Personnel, with the aspect of meeting and working with more people on a greater volume and assuming more responsibility. I above all do not want to become stagnant.

13. TRAINING	14. TRAINING
15. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING	
A. IMMEDIATE (Within next 3 to 5 years)	

The OSS course in World Geography.

16. LONG-RANGE (Within next 3 to 5 years)

17. ADDITIONAL COMMENTS

NOTE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND REQUIREMENTS WILL BE GIVEN DUE CONSIDERATION.

18. DATE COMPLETED

19. SIGNATURE OF EMPLOYEE

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I concur in [REDACTED] career interests. Since her entrance on duty in this Branch her time has necessarily been taken up with clerical duties, such as a long-overdue reorganization of files and the handling of an ever-increasing load of paper work. Her performance of these duties has been most satisfactory. It is hoped that in the future she will have more time to devote to professional-type jobs.

RELATIVE TO TRAINING FOR EMPLOYEE

The OTC course in World Geography, together with the Map Reading course which she has already taken, will provide good background for the professional aspects of [REDACTED] work.

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TYPED OR PRINTED NAME OF SUPERVISOR

25X1A9a

1B. SIGNATURE

2B. DATE

Chief, 2C/R

JN E

MM 12 1959

10 June 1959

FOR USE OF CAREER SERVICE

TYPED OR PRINTED NAME

2B. SIGNATURE

2B. DATE

LEAVE BLANK

SECRET

SUPERVISORY COMMENTS ON CAREER PREFERENCE OUTLINES

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COMMENTS BY CHIEF (Division or Staff)

I endorse the present Chief's remarks, although the JTR course in world history may be too elementary for [redacted] needs.

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June 1954

COMMENTS BY ASSISTANT CHIEF - when applicable

COMMENTS BY CHIEF (Division or Staff)

COMMENTS BY CHIEF (Division or Staff)

COMMENTS BY CHIEF (Division or Staff)

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